



March 4, 2019

Supply Den
ATTN: Beverly Ritchie
1837 Enterprise Drive
Rochester Hills, Michigan 48309

Dear Beverly:

Re: Invitation for Bids # IFB 19.0005 OCSPO Custodial Supplies

As you are aware, Oakland Schools assisted the Oakland County School Purchasing Officials (OCSPO) (the "Districts") in the solicitation of bids for Custodial Supplies by issuing an Invitation for Bid, dated December 11, 2018 (the "IFB"). As provided in the IFB, Oakland Schools, in conjunction with the Districts, evaluated all proposals submitted in response to the IFB to determine the lowest responsible bidder.

Please allow this correspondence to serve as notification that Supply Den has been identified as one of the lowest responsible bidders under the IFB. As one of the lowest responsible bidders, Supply Den will be one of the preferred vendors of the Districts and the Districts have the right, but not the obligation, to contract with Supply Den to purchase those items as identified in the attached spreadsheet at the prices and on the terms and conditions set forth in the IFB. Please be advised that all contracts, if any ensue, will be with the Districts directly.

The bid chair for the OCSPO Custodial Supplies is Doreen Simonds, Waterford Schools. Doreen can be contacted at 248.408.7247 or by email SimonD01@wsdmi.org should you need any further clarification. I am also attaching your accepted Bidder's Participation Form with appropriate signatures.

We look forward to working with you!

Sincerely,

Angela Gomez
Buyer
Oakland Schools
Office of Procurement & Contracting